

**OFFICERS**

Mike Giles  
 President  
 Dewayne Johnson  
 Vice President  
 Shawn Nesgis, Associate Delegate  
 Secretary/2016 Conference  
 Tom Borman  
 Treasurer/2016 Conference  
 Peter Cortopassi  
 Membership Chair/Association Past President  
 Jerry Scott  
 Director Emeritus  
 Victor Nunnemaker  
 Past President  
 Tsutomu Imamura  
 Associate Delegate  
 Lynn Penoyer  
 Mailing Coordinator

**DIRECTORS**

Joe Tagliaboschi  
 3<sup>rd</sup> Year Director  
 Hilario Mata  
 2<sup>nd</sup> Year Director  
 Jesse Crawford  
 1<sup>st</sup> Year Director  
 Jon Hamilton  
 Vendor Director  
 Carol Dennis  
 Vendor Director  
 Bill & Bev Copeland  
 "Maintainer"  
 Michael LaRocca  
 Retiree Director  
 Brenda Santos  
 Retiree/Social Director  
 Steve Tyler  
 Archivist  
 Terry McCarthy  
 Training Coordinator

## San Francisco Bay Area Chapter Executive Committee Meeting Minutes

**Contra Costa County Corp. Yard, 2475 Waterbird Wy., Martinez**

**MEETING of Tuesday, July 1, 2014, 11:00 AM – 1:00 PM**

**A. Call to Order****Giles**

Meeting was called to order at 11:13am

**B. Roll Call****Nesgis**

Mike Giles - President	Jesse Crawford – 1 <sup>st</sup> Yr. Director
Dewayne Johnson – Vice President	Tsutomu Imamura – Associate Delegate
Shawn Nesgis- Secretary /2016 Conf. Chair	Jon Hamilton- Vendor Director
Tom Borman - Treasurer	Michael LaRocca – Retiree Director
Joe Tagliaboschi – 3 <sup>rd</sup> Yr. Director	Bev & Bill Copeland – Maintainer
Hilario Mata – 2 <sup>nd</sup> Yr. Director	Lynn Penoyer - Mailing Coordinator

**C. Approval of Previous Minutes****All**

Minutes were discussed and no changes were requested. Tom B. made a motion to approve the June 2014 E-Committee meeting minutes. Seconded by Mike G. Motion carried unanimously.

## **D. Standing Committee Reports**

### **1. Membership**

**Giles**

Honorary: 6 (N/C)

Life Members: 86 (N/C)

Regular Members: 104 (+10)

Vendor Members: 61 (+1)

Total Members: **257**(Membership increase of 11 in July)

New members that joined MSA in July:

- |                     |                                |                     |
|---------------------|--------------------------------|---------------------|
| • Forrest Heiderick | Public Works Fleet Specialist  | Contra Costa County |
| • Darin Fitzpatrick | Senior Maintenance Team Leader | City of Concord     |
| • Chris Harless     | Maintenance Worker II          | City of Concord     |
| • Scott Taylor      | Maintenance Worker II          | City of Concord     |
| • Mike Morano       | Heavy Equipment Operator I     | City of Concord     |
| • Bill Gallagher    | Maintenance Worker II          | City of Concord     |
| • Geno Hurley       | Heavy Equipment Operator II    | City of Concord     |
| • Dena Lotspeich    | Senior Maintenance Team Leader | City of Concord     |

### **2. Life Members**

**LaRocca/Santos**

- No changes in the Life Membership.

### **3. Vendors Report**

**Hamilton**

- Jon mentioned that the Premier Vendor list needs updated to include the new additions.
- Jon will send out an email to promote the program before printing new table topper. The current program has ten vendors and can accommodate sixteen.
- Jon will email Michael L. the new form for vendor sign-ups.

### **4. Association Report**

**Imamura/Nesgis**

- Michael L. will notify Terry McCarthy and let him know he should attend the MSA Annual conference in Sacramento.
- Victor Nunnemaker's wife has been working on the tri-fold flyer for MSA and has forwarded the MSA E-Board Committee a revised version for review/approval.

### **5. Training Coordinator**

**Nesgis**

- Shawn provided feedback for the June 4 "Hazwoper" training. The training instructor was arranged by Du-All Safety and 16 participants attended. A smaller class was reserved due to the small class size, but the instructor wanted a drop down screen so the large room was used. This was an additional cost of \$50.00 which Du-All Safety covered.
- Shawn will update the monthly training hand-out which will include all the way to December.
- Michael L. asked that Shawn to send him an E-copy of the monthly schedule.

## 6. Scholarship

LaRocca/Imamura

- Michael L. shared a thank you letter he received from his daughter addressed to the MSA Committee. Mike G. read the letter out loud.
- Tsutomu I. and the others liked how Mary B. presented the Scholarship Awards.
- Michael L. informed the Committee that he received a letter contesting a scholarship that was denied and the Scholarship Committee will not be reconsidering.

## 7. 2016 Conference Committee Report

Borman/Nesgis

- These members have interest in helping with the annual conference: Steve Tyler and Frank McAuley.
- A topic for the future is the **orange shirt day**.

## 8. Golf Tournament Committee – Status Report

H. Mata/LaRocca/Hamilton

- Currently there are 21 foursomes scheduled to play. This is 84 participants, and it would be nice to get more.
- The Golf Committee received a \$5000.00 donation.
- Hilario shared that the \$1000.00 given by MSA-SFBA to purchase items was more than sufficient.

## 9. Social Committee

Santos

- No report was presented.

## 10. Marketing Committee

*Not Filled*

- No Committee assembled at this time.

## E. Treasurer's Report

Borman

Beginning Balance \$22,764.05  
Total Receipts \$3,103.72  
Total Disbursements <-\$3,640.42>  
Ending Balance \$22,227.35

Beginning Scholarship \$15,597.99 (*\$15,600.49*)  
Total Receipts \$2,537.45  
Total Disbursements <-\$0.00>  
Ending Balance \$18,135.44

- The June 2014 budget report was shared by Tom B. with the Committee. Tsutomu I. made a motion to approve the June 2014 Budget Report. Seconded by Dewayne J. Motion carried unanimously.
- Tom will contact Terry McCarthy for the June training invoice.

## F. Old Business

Giles

- No old business to discuss.

## **G. New Business**

**Giles**

1. Transfer \$1000.00 from General Fund to Scholarship Fund
  - It is noted in the current budget to be done in August in the amount of \$2000.00
  - Tom will update the scholarship budget, changing the Annual Transfer From Checking amount from \$2000.00 to \$1000.00.
2. Determine earnings from Special Scholarship Fund drawing at the Barbeque and transfer to the Scholarship Fund.
  - No information was captured on this topic.
3. Discuss PPC, budget, location, and date.
  - Mike G. and Shawn N. will talk with Victor N. to find out his thoughts and ideas.
  - The Directors handbook lists all of the information needed to set-up the PPC.
4. Discuss having Rachel Reyes take over the Membership Chair and Constant Contact duties at her “negotiable” proposed rate of \$20.00 per hour.
  - Tom will contact Suzie about possibly handling the Constant Contact for the SFBA Committee.
  - This item will be tabled until next meeting.
5. Website updates
  - Tom B. will update the documents on the website. If you know of corrections needed, email them to Tom B.
6. Request for \$200.00 to update backhoe bowling trophy.
  - Shawn requested \$200.00 so that he can update the backhoe bowling trophy. If approved he will update the trophy and have it ready for the 2015 competition.
  - Mike G. made a motion to approve the \$200.00 to improve the backhoe trophy. Seconded by Joe T. Motion carried unanimously.

## **Mailings/Constant Contact**

1. August General meeting notice to members w/o email -
  - This will be sent out at the end of July.
2. Announcement regarding open Director positions to members w/o email.
  - Lynn P. shared that no announcement for this is sent out.
  - Mike G. seen this on the Presidents calendar, he will have it removed.
3. General meeting notice –
  - Second notice has been sent out through Constant Contact.

**Adjournment 1:19pm**

**Announcements:**

- **Next E-Committee Meeting - August 5, 11:00 AM to 1:00 PM – ~~B Street and Vine, 320 South B Street, San Mateo.~~ **Bosco's Bones & Brew, 11922 Main St, Sunol, CA 94586****
  - Shawn proposed that the Committee meet at Bosco's Bones and Brew in Sunol in August instead of B Street and Vine. The Committee agreed and Mike G. will contact Bosco's to make reservations.
- **Joint MSA/APWA Golf Tournament, 11450 Golf Links Road, Oakland**
- **Next General Meeting – July 17, at Peterson Tractor, 955 Marina Blvd. San Leandro, CA 94577-3440 Hosted by Jon Hamilton and Peterson Tractor.**