

OFFICERS

Mike Giles
 President
 Dewayne Johnson
 Vice President
 Shawn Nesgis, Associate Delegate
 Secretary/2016 Conference
 Tom Borman
 Treasurer/2016 Conference
 Bev Copeland
 Membership Chair/"Maintainer"
 Jerry Scott
 Director Emeritus
 Victor Nunnemaker
 Past President
 Tsutomu Imamura
 Associate Delegate
 Lynn Penoyer
 Mailing Coordinator

**DIRECTORS**

Joe Tagliaboschi
 3rd Year Director
 Hilario Mata
 2nd Year Director
 Jesse Crawford
 1st Year Director
 Jon Hamilton
 Vendor Director
 Carol Dennis
 Vendor Director
 Bill Copeland
 "Maintainer"
 Michael LaRocca
 Retiree Director
 Brenda Santos
 Retiree/Social Director
 Steve Tyler
 Archivist
 Terry McCarthy
 Training Coordinator

San Francisco Bay Area Chapter Executive Committee Meeting Minutes

Bosco's Bones & Brew 11922 Main Street, Sunol, CA.

MEETING of Tuesday, October 7, 2014, 11:00 AM – 1:00 PM

A. Call to Order**Giles**

Meeting was called to order at 11:06am

B. Roll Call**Nesgis**

Mike Giles - President
 Dewayne Johnson – Vice President
 Shawn Nesgis- Secretary /2016 Conf. Chair
 Tom Borman - Treasurer
 Victor Nunnemaker – Past President
 Jon Hamilton- Vendor Director
 Carol Dennis – Vendor Director

Tsutomu Imamura – Associate Delegate
 Bev Copeland – Membership Chair
 Michael LaRocca – Retiree Director
 Brenda Santos – Retiree/Social Director
 Bill Copeland – Maintainer
 Lynn Penoyer - Mailing Coordinator

C. Approval of Previous Minutes**All**

Minutes were discussed and no changes were requested. Bev C. made a motion to approve the September 2014 E-Committee meeting minutes. Seconded by Tom B. Motion carried unanimously.

D. Standing Committee Reports

Giles

1. Membership

Honorary: 6

Life Members: 84*

Regular Members: 101

Vendor Members: 63

Total Members: **254****

New Members:

- Karen Deilke, vendor for Quenvold's Safety Shoemobiles
- Gonzalo Martinez, vendor for Ditch Witch Sales Bay Area
- Todd Barreras, vendor for FMG Granite Rock Div.
- Bill Howseman, vendor for Dispensing Technologies

Notes

Brian McCarthy added back as a Life Member, Todd Barreras was switched to a vendor member, and John Estruth is now deceased.

** 164 Dues paying members

**Total Life, regular, vendor members = 248

**Total honorary, life, regular, vendor members = 254

*** Still a life member on Lynn's list and is not entitled to life member's discount at meetings

2. Life Members

LaRocca/Santos

- E-Committee voted at the September meeting to give Andy Morrison Life Membership. This will be presented to Andy at the December 8, 2014 Board meeting being held at Union Sanitary District at 7:00pm.
- The Committee discussed donating \$250.00 to the Memorial for John Estruth. Tom B. made a motion for approval of the donation by the E-Committee. Seconded by Michael L. Motion carried unanimously.

3. Vendors Report

Hamilton/Dennis

- A caucus will be held at the November General meeting to select a vendor representative. Jon H. will be running again.
- Bev C. was gathering information from the recent Annual Conference in Sacramento about how the vendor show was handled; she's making notes for the Chapters 2016 Conference.

4. Association Report

Imamura/Nesgis

- Bev C. shared that she had anticipated that the 2015 conference committee would announce at the EBoard meeting they would have to cancel"; Not true. etc.
- The E-Board approved for Jerry Dankbar to purchase a new laptop.
- E-Board meeting scheduled for San Diego on January 29 and 30.
- Tsutomu I. reported that the Vendor Committee of the E-Board will be looking into renaming the Stellar Vendor Award possibly after Norm Hawkins
- The EBoard approved entry level training which will be taught initially by Lory Warren. They are encouraging each chapter to sign up at least two members for online classes.

- The E-Board gave a big Thank You to Victor and his wife for their efforts in designing the new MSA flyer tri-fold.
- Discussion about reducing the number of Delegates per chapter took place, the vote was split and no changes will be made.

5. Training Coordinator

Nesgis/McCarthy

- The Vendor show is moving along and will be on October 16. An estimated 28 vendors will be on site and roughly 150 participants will be in attendance.
- On October 23, the City of Union City will host the last Professional Training Day on "Traffic Control and Flagger Safety". There is an estimated 27 participants.
- On November 20, Service Masters in Concord will host the workshop and General meeting, workshop topic will be "USA's Laws and Regulations". Jon and Carol will contacted Steve Drake of Service Masters to discuss Steve's request of being placed on the Premier Vendor list for their contributions to MSA.

6. Scholarship

LaRocca/Imamura

- No report was given.

7. 2016 Conference Committee Report

Borman/Nesgis

- Conference Committees are being developed. Victor N. says his wife can help with the graphics and Victor can help Steve T. with spouse program.

8. Golf Tournament Committee – Status Report

H. Mata/LaRocca/Hamilton

- APWA and MSA split the funds received from the golf tournament. Each group received an estimated \$7100.00.
- A gift was discussed to give thanks to Hilario and Joseph for all their hard efforts. Tom B. made a motion to present Hilario and Joseph with a \$100.00 gift card each. Seconded by Victor N. Motion carried unanimously.

9. Social Committee

Santos

- The Social event is coming, Blue Angels boat cruise. On October 12 from 1:30pm to 4:30pm. Several E-Committee members are signed up to have fun.

10. Marketing Committee

Not Filled

- No Committee assembled at this time.

E. Treasurer's Report

Borman

Beginning Balance \$22,256.94
 Total Receipts \$9,260.19
 Total Disbursements <-\$903.42>
 Ending Balance \$30,613.71

Beginning Scholarship \$0.00
 Total Receipts \$0.00

Total Disbursements <-\$0.00>

Ending Balance \$19,324.79 * (no data captured for this account)

- The September 2014 budget report was shared by Tom B. with the Committee. Michael L. made a motion to approve the September 2014 Budget Report. Seconded by Dewayne J. Motion carried unanimously.

F. Old Business

Giles

1. Michael LaRocca will order the plaques for the Jerry D. Scott Superintendent of the Year Award (Shawn Nesgis) and the Beverley Copeland Vendor of the Year Award (Jon Hamilton)?
 - Item is done.
2. The grand prize for the holiday luncheon will be a stay for two at the "Seven Gables" donated by Michael LaRocca and his Wife, Mary Kay. Michael will make copies of the flyer and Lynn P. will send the flyers off snail mail. What is the progress?
 - Item is done.
3. Tom Borman stated to the E-Committee that we have proposed budget ready for PPC. What is the progress?
 - Item is done.
4. Mike G. will put together a list of Chapter Accomplishments to present at the PPC, with the help of Bev C. and Dewayne J. Has this been done?
 - This has not been done yet.
5. Officer Nominating Committee Report.
 - This Committee has not met yet.
6. Mike G. will contact Victor N. to ask him when he is planning to send out questionnaires to attendees of the PPC?
 - Victor reported that he agenda is complete. Victor requested the approval of the E-Committee to hold the General meeting first then the PPC meeting, the Committee agreed.
 - Victor reported that all invites have been sent out, he has a list of those able to attend and those who will not.

G. New Business

Giles

1. Present Slate of Officers, election at November meeting, announce Vendors to elect Reps at November meeting.
 - The Nominating Committee will conduct the election and Carol and Jon will handle the vendors election at the November General Meeting.
2. Visit, modify, and amend President's Calendar for 2015
 - Lynn P., Pat S., and Bev C. will work with Dewayne to get ready in draft form.
3. Discuss upcoming APWA Conference and participation.
 - The APWA was given free ad space in the Maintainer in exchange for booth space at the upcoming conference.
4. Cost of Plaques
 - Michael L. shared two styles of plaques that will be replacing the old style. The E-Committee asked to see a smaller version of the art disc.

5. Membership Committee expenditures
 - Membership packages will be hand delivered by Jon and Carol to new members including the name badge some will need to be mailed.
 - Bev C. made a motion that Life members pay the same as regular members to attend the holiday luncheon. Seconded by Brenda S. Motion carried unanimously.
6. Discuss proposal by City of Palo Alto OES to give presentation to MSA sometime in 2015
 - Dewayne J. will look at meeting calendar and contact the presenting agency.

Mailings/Constant Contact

1. November General meeting notice to members with and without email -
 - This was sent out on October 17.
2. Life members info/mailing preferences update, years ending in 0 or 5 -
 - This did not apply for 2014.
3. October 1 send Buyers Guide listing letter to Vendors –
 - Lynn – this will be completed by the end of December.
4. At end of October or early November, send holiday flyer to all –
 - Flyers are scheduled to go out on 10/13, 10/27, 11/17, and 12/01
 - Tsutomu will get table flowers again for the holiday party.
5. 10-7 First Christmas Party announcement
 - This information is documented in number 4.

Adjournment 1:36pm

Announcements:

- Next **E-Committee Meeting** - November 4, 9:00 AM to 10:00 AM – Scheduled before the PPC meeting at Nick's Restaurant, 100 Rockaway Beach Ave., Pacifica
- Next **General Meeting** – October 16, Vendor Equipment and Trade Show – 5072 Benson Road, Union City, Ca.
- Professional Training Day – October 23, “Lane Closure/Traffic Control” hosted by the City of Union City, 34650 7th Street, union City.