

OFFICERS

Mike Giles
 President
 Dewayne Johnson
 Vice President
 Shawn Nesgis
 Secretary/2016 Conference
 Tom Borman
 Treasurer/2016 Conference
 Peter Cortopassi
 Membership Chair/Association Delegate
 Jerry Scott
 Director Emeritus
 Victor Nunnemaker
 Past President
 Tsutomu Imamura
 Associate Delegate
 Lynn Penoyer
 Mailing Coordinator

**DIRECTORS**

Joe Tagliaboschi
 3rd Year Director/2016 Conference
 Hilario Mata
 2nd Year Director
 Jesse Crawford
 1st Year Director
 Jon Hamilton
 Vendor Director
 Carol Dennis
 Vendor Director
 Bill & Bev Copeland
 "Maintainer"
 Michael LaRocca
 Retiree Director
 Brenda Santos
 Retiree/Social Director
 Steve Tyler
 Archivist
 Terry McCarthy
 Training Coordinator

San Francisco Bay Area Chapter Executive Committee Meeting Minutes

Contra Costa Corporation Yard, 2475 Waterbird Way, MARTINEZ

Meeting minutes for: Tuesday, March 4, 2014 11:00am– 1:00pm

A. Call to Order- 11:11am**Mike Giles****B. Roll Call -****Shawn Nesgis**

Mike Giles - President
 Shawn Nesgis- Secretary /2016 Conf. Chair
 Tom Borman - Treasurer
 Joe Tagliaboschi – 3rd year Director
 Jesse Crawford – 1st Year Director
 Victor Nunnemaker – Past President

Tsutomu Imamura – Associate Delegate
 Peter Cortopassi – Mem. Chair/Assoc. Del.
 Brenda Santos – Retiree Director /Social Director
 Jon Hamilton- Vendor Director
 Carol Dennis – Vendor Director
 Bev & Bill Copeland – Maintainer

C. Approval of Previous Minutes -**Shawn Nesgis**

The February 4, 2014 E-Committee meeting minutes were not discussed, or approved. These minutes need to be approved at the March 20, 2014 General meeting in Pacifica.

D. Standing Committee Reports -**Peter Cortopassi****1. Membership**

Honorary: 6 (N/C)

Life Members: 85 (N/C)

Regular Members: 90 (N/C)

Vendor Members: 59 (N/C)

Total Members: 240 (No changes from the February's report)

New Members

Total New Members: 0

Life Members: 0

2. Life Members -

Peter Cortopassi

Mike G. proposed that Gil Fletcher from the City of Los Altos be given Life Member status. Tom made a motion to grant Gil Fletcher the Life Member status and Tsutomu I. seconds the motion.

3. Vendors Report -

Hamilton/Dennis

- At the February General meeting, Bill Kelly from the Impec Group was the Vendor on the Soap Box speaker.
- Victor reminded the Committee that we have vendors that have paid money to be a Premier Vendor and we need to ensure they are given an opportunity to have a table display at the General meeting along with a chance to share their product.
- If a Premier Vendor is not on hand to present, a regular vendor can fill-in but will not have the opportunity to have a display table.
- Carol and Jon will work on updating a letter to vendors who may have interest in joining the Premier list. Once the letter is completed, Tom B. will send it out through Constant Contact to the vendors not signed up.

4. Association Report -

Imamura/Cortopassi

- Next E-Board meeting is scheduled for May 15-16 in San Diego.
- E-Board is looking for suggestions to write-up a new Mission Statement
- The Northern Nevada Chapter is trying to get restarted. Tsutomu I. is looking at attending their next meeting on March 20, 2014.

5. Training Coordinator -

McCarthy/Nesgis

- Shawn shared a document that listed the next six months workshop topics along with two Professional training day topics. He will have this as a hand-out at all of the monthly general meetings.
- Shawn will keep the document updated and Joe T. will take over the document next year.

6. Scholarship -

LaRocca/Imamura

- It is still unclear if Mary Bates will join the Scholarship Committee. Michael was not in attendance to provide an update.

7. 2016 Conference Committee Report -

Borman/Nesgis

- Tom and Shawn will be contacting the hotel to meet the new organizer and see about holding future meetings at the hotel for 2015.
- Tom and Shawn will start drafting the next steps needed to ensure a successful conference.

8. Golf Tournament Committee Report–

Mata/LaRocca/Hamilton

- The golf tournament is scheduled for July 11, 2014.
- Mike G. will invite Joseph Ortega to the next E-Committee in April meeting to discuss the plan.
- Joseph is being invited because he is with APWA and working with Hilario on setting this up.
- A discussion was had about finding vendors to sponsor a foursome for the tournament.

9. Social Committee -

Santos / Cortopassi

- The Bocce ball facility will only allow for one large group.
- Dinner is at 6:30, play time is at 8:00. 36 people is the limit.
- Current head count – 12 signed -up

10. Marketing Committee –

White /

There was nothing to report out. This Committee is on hold.

E. Treasurer's Report-

Mike Giles

Beginning Balance - \$23,905.81
Total Receipts – \$1015.41
Total Disbursements – \$1714.98
Ending Balance – \$23,206.24

Beginning Scholarship - \$25,318.55
Total Receipts - \$319.00
Total Disbursements - 0
Ending Balance - \$25,637.55

The February 2014 budget report by shared by Tom B. to the Committee, Tsutomui

I. made a motion, Peter C. second, and all agreed, February budget was approved.

F. Old Business -

Mike Giles

1. Discuss Peter Walsh Award candidates and proposed names; completed nomination needs to be sent to the E-Board no later than April 1.
 - Mike G. asked that a name be forwarded to the E-Board for consideration.
 - Tom B. read over the requirements for the award
 - Bill C. feels every chapter should submit someone.

- Tom B. made a motion that Terry White be nominated with his approval, Brenda S. seconds, attending members agreed. Bev will contact Terry to check for approval.
 - Victor and others discussed making a repeat nomination and after discussion Tom B. and Brenda S. withdrew their nomination of Terry White and it was then approved that Tsutomu Imamura be nominated again, with Victor leading the nomination process, assisted by Mike G and Brenda S.
2. Does Shawn Nesgis have Agency approval to be Association Delegate
 - Shawn received approval from his Manager to hold the Association Delegate position of the SFBA chapter.
 3. Proposal to hold the November General Meeting in a high –end location to insure good attendance. Have we secured reservations with El Torito yet?
 - This meeting will be at Service Masters in Concord. Shawn checked with El Torito’s, the room was small and the food cost was high.

G. New Business -

Mike Giles/Committee

1. Discuss and nominate Founders Award candidate – to be submitted at May E-Board meeting, what is it? For general membership meeting
 - Founders Award – Three categories: Chapter Excellence, Community Service, Heroic act.
 - Tsutomu I. will call Michael L. and Jerry S. for more information.
 - Tsutomu I. made a motion to nominate Terry McCarthy for the Founders Award and Peter C. second the motion, all in attendance agreed.
2. Peter Walsh Award nominations need to be mailed to E-Board President by March 20, 2014
 - Bev feels the nominations are sent to Susie Evans, E-Board Secretary.
3. Proposal to have E Committee meetings every month of the year
 - Mike G. has added a E-Committee meeting to every month.
4. Nomination of Norm Hawkins for Stellar Vendor Award – What is the process?
 - Michael L. will be working on the application.
5. Stellar Vendor Award criteria clarification
 - It has been determined that Norm Hawkins is qualified.

Mailing/Constant Contact

April General meeting notice, 1st BBQ announcement, final Scholarship application/ announcement, and solicitation for the Founders Award nominations

Note: Victor N. will contact B Street and Vine to confirm our meeting reservation for April 1.

Adjournment 1:31pm

Announcements:

- ❑ **Next General Meeting – March 20, Nick’s Seashore Restaurant**
100 Rockaway Beach Ave., Pacifica, 94044. Topic is: “Root Control and More”
- ❑ **Next E-Committee Meeting - April 1, 2014 – B Street & Vine**
320 South B Street, San Mateo 11am – 1pm