

OFFICERS

Mike Giles
 President
 Dewayne Johnson
 Vice President
 Shawn Nesgis
 Secretary/2016 Conference
 Tom Borman
 Treasurer/2016 Conference
 Peter Cortopassi
 Membership Chair/Association Delegate
 Jerry Scott
 Director Emeritus
 Victor Nunnemaker
 Past President
 Tsutomu Imamura
 Associate Delegate/Training Coordinator
 Lynn Penoyer
 Mailing Coordinator

**DIRECTORS**

Joe Tagliaboschi
 3rd Year Director/2016 Conference
 Hilario Mata
 2nd Year Director
 Jeff Pacini
 1st Year Director
 Jon Hamilton
 Vendor Director
 Carol Dennis
 Vendor Director
 Bill & Bev Copeland
 "Maintainer"
 Michael LaRocca
 Retiree Director
 Brenda Santos
 Retiree/Social Director
 Steve Tyler
 Archivist

San Francisco Bay Area Chapter

Executive Committee Meeting Minutes

"Mexico Lindo, Pleasanton, Ca.

Meeting minutes for: Tuesday, January 7, 2014 10:30am – 12:30pm

A. Call to Order- 10:45am

Mike Giles

Brenda led the Committee in pledge of Allegiance

B. Roll Call -

Shawn Nesgis

Mike Giles - President
 Shawn Nesgis- Secretary /2016 Conference Chair
 Joe Tagliaboschi – 3rd year Director
 Hilario Mata – 2nd year Director
 Tsutomu Imamura - Assoc. Del./Train. Coord.
 Peter Cortopassi - Membership Chair/ Assoc. Del.

Brenda Santos – Retiree Director /Social Director
 Jon Hamilton- Vendor Director
 Michael LaRocca- Retiree Director
 Bill / Bev Copeland- Maintainer
 Lynn Penoyer – Mailing Coordinator

C. Approval of Previous Minutes -

Shawn Nesgis

The minutes for the November 2013 PPC meeting were discussed and approved, Tsutomu I. made a motion, Pete C. seconded and all approved.

There was no record of the December meeting minutes so no approval was made. The December meeting minutes will be approved at the next E-Committee meeting in February.

D. Standing Committee Reports -

Peter Cortopassi

1. Membership

Honorary: 4 (N/C)

Life Members: 85 (-1)

Regular Members: 89 (-17)

Vendor Members: 59 (-18)

Total Members: 237 (decrease of 34 from December's report)

- Peter C. asks that if you need to make contact with him that you use the following email – petecorto@yahoo.com

New Members

Total New Members: 0

Life Members: 0

2. Life Members -

Peter Cortopassi

No new Life members to report.

3. Vendors Report -

Hamilton/Dennis

Carol was absent and Jon had nothing to report. Jon did mention that he felt it would be a good time to send out information to vendors regarding the Premier Vendor Program.

4. Association Report -

Imamura/Cortopassi

The Committee had a small discussion about the Stellar Vendor Award. This discussion included a possible nomination for Norm Hawkins. It was then mentioned that due to the criteria of the award, Norm would most likely not be nominated.

Tsutomu reminded the Committee of the upcoming E-Board meeting in Sacramento on January 17. He asked that if any Committee members had a topic to be discussed at the E-Board meeting to email him the information as soon as possible.

5. Training Coordinator -

Nesgis/McCarthy

Shawn informed the committee of the January 16 workshop, "Building Maintenance", scheduled from 10:00am-1:00pm in Concord. Head count was low as of today's meeting but several Committee members said they had employees still needing to sign-up.

The February workshop will be held on the 20th currently at the Union Sanitary District. The topic will be "Hazards to be aware of while working around gas and electric lines". A representative from PG&E will share the information. Lynn asked if the location could be changed since this is normally the Valentine's Day workshop. It was suggested to use the Double Tree in Berkeley, same place the 2016 conference will be held. Shawn will see if

this will be possible.

6. Scholarship -

LaRocca/Imamura

No information to report. Michael proposed the names for the 2014 Scholarship Committee to President Giles for consideration. They are:

- Michael LaRocca
- Tsutomui Imamura
- Jon Hamilton
- Mary Bates

7. 2016 Conference Committee Report -

Borman/Nesgis

Shawn shared with the Committee members that a contract has been signed with the Double Tree in Berkeley for the 2016 MSA Annual Conference. Shawn also mentioned for the Committee members to think how they can help with this conference. In the next few months Shawn and Tom will be developing a list of Committee chairs for each of the task.

8. Golf Tournament Committee Report-

H. Mata/LaRocca/Hamilton

The golf tournament is scheduled for July 11 at the Lake Chabot golf course in Oakland. This will be a joint venture with the APWA. Hilario shared that several vendors are showing interest already.

9. Social Committee -

Santos / Cortopassi

The committee discussed the next social event. It was agreed that the group would hold another bocce ball event in the spring then horse racing in the fall. Brenda will send out an email requesting dates for the spring time event. Two dates that do not work are April 20, this is just before Easter. The other date is March 1, this is Tom's wedding date.

E. Treasurer's Report-

Mike Giles

Beginning Balance - \$32,674.01
Total Receipts - \$1138.64
Total Disbursements - \$4539.95
Ending Balance - \$29,272.70

Beginning Scholarship - \$23,895.00
Total Receipts - \$1400.00
Total Disbursements - 0
Ending Balance - \$25,295.00

The Budget Report for November 2013 was never approved due to questions. Those questions were answered so Michael LaRocca made a motion, Tsutomui Imamura seconded, all approved of the November 2013 Budget Report.

After review of the December budget report by Mike G. and the Committee, Tsutomui

Imamura made a motion, Michael LaRocca seconded, all approved of the December 2013 Budget Report.

F. Old Business -

Mike Giles

- 2014 Calendar – ideas for workshop topics/locations, professional training ideas/topics

Mike is asking for Committee members to share any ideas they may have for the workshops, forwarded to him your thoughts. Mike, Shawn, Terry will be working to develop a top notch schedule.

- President's Calendar Update -

Although Tom was not present, Michael relayed Tom's thoughts. Tom suggests that the March workshop scheduled for Nick's is moved to the Double Tree in Berkeley. He also suggests that the PPC scheduled in November at Nick's be moved to August and scheduled for the Double Tree in Berkeley. Michael suggests that Tom, Shawn, Mike G., and Michael have a separate meeting to develop a plan before rolling it out to the Committee.

G. New Business -

Mike Giles/Committee

1. Discuss Barbecue Budget-

On March 3 the first Constant Contact will go out announcing the June BBQ. The BBQ will be on June 19 at the Elks Lodge in Santa Clara. Michael suggested that the croquet tournament be dropped from the program. All Committee members in attendance agreed, no more croquet at the BBQ.

2. Pass out Peter Walsh Award nomination forms-

Peter C. says these forms are available on the MSA website.

3. Remove names of unpaid members from the database-

Peter C. will call all non-paying members to check status.

4. Deposit Funds for holiday luncheon scholarship drawing in Scholarship Fund-

Deposit has been made.

5. E Board dues and copy of Roster (after members who have not paid are removed) for the January E Board meeting-

Tom has submitted a check in the amount of \$2220.00 to the E-Board. This was for 148 members at \$15.00 each.

6. E Board financial Report due before developing Chapter Report-

This report has been completed by Tsutomu Imamura

7. Remind Director who brings drawing prizes to bring more prizes than usual to the February meeting/workshop-

The new Director was not present at his meeting. The other Directors will purchase more prizes if the first year Director cannot.

8. Mailing: February general meeting notice, President's letter to members, Buyer's guide, roster, Professional workshop flyer to members w/o email, and first scholarship application announcement-

- Mike will work on President's letter
- Scholarship notices will go out in February
- Peter will work on Buyer's guide and roster

Misc. – Tsutomu asked about adding the Marketing Committee to the agenda as a standing topic. During the PPC, Terry White said he had interest in being part of this Committee. Mike G. will add this to the agenda and contact Terry White.

Adjournment 12:37pm

Announcements:

- ❑ **Next E-Committee Meeting - February 4, 2014 –“Bronco Billy’s Pizzeria”
3940Smith Street, Union City @ 11am – 1pm**
- ❑ **Next General Meeting – January 16, Willow Pass Center
2748 E. Olivera Road, Concord, CA 94519 Topic is
“Building Maintenance” presented by Restoration Management
10:00am – 1:00pm, Luncheon & General Meeting.**