

**OFFICERS**

Mike Giles  
 President  
 Dewayne Johnson  
 Vice President  
 Shawn Nesgis, Associate Delegate  
 Secretary/2016 Conference  
 Tom Borman  
 Treasurer/2016 Conference  
 Bev Copeland  
 Membership Chair/"Maintainer"  
 Jerry Scott  
 Director Emeritus  
 Victor Nunnemaker  
 Past President  
 Tsutomu Imamura  
 Associate Delegate  
 Lynn Penoyer  
 Mailing Coordinator

**DIRECTORS**

Joe Tagliaboschi  
 3<sup>rd</sup> Year Director  
 Hilario Mata  
 2<sup>nd</sup> Year Director  
 Jesse Crawford  
 1<sup>st</sup> Year Director  
 Jon Hamilton  
 Vendor Director  
 Carol Dennis  
 Vendor Director  
 Bill Copeland  
 "Maintainer"  
 Michael LaRocca  
 Retiree Director  
 Brenda Santos  
 Retiree/Social Director  
 Steve Tyler  
 Archivist  
 Terry McCarthy  
 Training Coordinator

## San Francisco Bay Area Chapter

### Executive Committee Meeting Minutes Bosco's Bones & Brew, 11922 Main Street, Sunol MEETING of Tuesday, December 4, 2014, 11:00 AM – 1:00 PM

**A. Call to Order****Giles**

Meeting was called to order at 11:13am

**B. Roll Call****Nesgis**

Mike Giles - President	Michael LaRocca – Retiree Director
Shawn Nesgis- Secretary /2016 Conf. Chair	Tsutomu Imamura – Association Delegate
Bev Copeland - Membership Chair	Brenda Santos – Social Director
Victor Nunnemaker – Past President	Bill Copeland – Maintainer
Jon Hamilton- Vendor Director	Lynn Penoyer - Mailing Coordinator

**C. Approval of Previous Minutes****All**

- Copies of E-Committee meeting minutes for the October 7, 2014 and November 4, 2014 were handed out for review during this meeting.
- Tsutomu I. made a motion to approve the October 2014 E-Committee meeting minutes.  
 Seconded by Michael L. Motion carried unanimously.
- Michael L. made a motion to approve the November 2014 E-Committee meeting minutes.  
 Seconded by Mike G. Motion carried unanimously.

## **D. Standing Committee Reports**

**LaRocca**

### **1. Membership**

Honorary: 6 (N/C)  
Life Members: 84  
Regular Members: 104  
Vendor Members: 67  
Total Members: **261**

#### **New Members:**

- John Castech - Regular / City of So. San Francisco / PW Lead Maintenance Worker
- Kevin Selfridge - Regular / City of So. San Francisco / PW Lead Maintenance Worker
- Alex Bolghand - Vendor / Trip Stop Sidewalk Repair
- Andy Bull - Vendor / C.H. Bull Company

### **2. Life Members**

Andy Morrison of union Sanitary District will be given Life Membership in December. Andy will be presented his Life Membership at the USD Board meeting scheduled for December 8, 2014 starting at 7:00PM at the main office.

### **3. Vendors Report**

**Hamilton/Dennis**

- At the November workshop and General meeting, Carol D. and Jon H. gathered all of the Vendors on hand to elect a new Vendor Director. There were six vendors present and Jon volunteered to run for two more years. In the end, Jon was elected to be the Vendor Director for 2015 and 2016.
- Jon H. shared that he spoke to Steve Drake of Service Masters again and informed the E-Committee that Steve D. has backed down from pulling out of MSA.
- Carol D. is drafting the Premier Vendor Letter to be sent out on Constant Contact when done.
- The Membership Committee will need this letter once done to supply with applications.
- Lynn P. requests that she receive a list of all the Premier Vendors so she can add them to the Roster/Buyers Guide.

### **4. Association Report**

**Imamura/Nesgis**

- The E-Committee would like more information about the certification Training Program.
- Information on the Certification Training Program will be gathered during the January E-Board meeting and shared with the E-Committee at the February E-Committee meeting.
- A discussion of what it would take to change the Chapter status to a 501C3-C6 was had. This item was tabled to the February 2015 meeting where Tsutomu I. will bring more information.

### **5. Training Coordinator**

**Nesgis**

- Discussions about the 2015 Workshop schedule were had. Shawn will update the schedule to reflect the new calendar information and present a draft at the January 2015 meeting.
- Dewayne J. and Tsutomu I. are talking with Elizabeth from County of San Mateo to see if she would have interest in taking over Constant Contact from Tom B.

## **6. Scholarship**

**LaRocca/Imamura**

- Michael L. passed around a draft Scholarship application requesting assistance with language changes then approval.
- Victor N. suggested changes to paragraph 1, page 2. More discussion was had and a motion was made by Tsutomu I. to approve. Seconded by Victor N. Motion carried unanimously.
- Further discussion was had and it was determined that other changes/corrections were needed. After more discussion, Victor N. made a motion to approve the document. Seconded by Mike G. Motion carried unanimously.

## **7. 2016 Conference Committee Report**

**Nesgis**

- The Committee talked about starting to generate a theme for the 2016 Conference.
- Lynn P. suggested – “Golden Anniversary”, Golden Gate.

## **8. Golf Tournament Committee – Status Report**

**H. Mata/LaRocca/Hamilton**

- Shawn will purchase two \$100 gift cards for Joe Ortega and Hilario M. for their work on the golf tournament.
- Bev C. will prepare Thank you cards for each of them and have them ready to be presented at the Holiday luncheon.

## **9. Social Committee**

**Santos**

- No report was given during this meeting.

## **10. Marketing Committee**

***Not Filled***

- No Committee assembled at this time.

## **E. Treasurer’s Report**

**Borman**

Beginning Balance \$34,432.98  
Total Receipts \$7,441.92  
Total Disbursements <-\$11,073.50>  
Ending Balance \$30,801.40

Beginning Scholarship \$20,439.21  
Total Receipts \$8,100.69  
Total Disbursements <-\$0.00>  
Ending Balance \$28,539.90

- The November 2014 budget report was shared by Mike G. with the Committee. The Committee had some questions, with Tom B. absent, the approval was deferred to the January meeting until questions can be addressed.

## **F. Old Business**

**Giles**

1. Incoming President to prepare committee assignment list for December E-Committee meeting.
  - This item was tabled to the January meeting due to DeWayne's absence.

## **G. New Business**

**Giles**

1. Incoming President to recruit Retiree Directors and golf Chair
  - This item was tabled to the January meeting due to DeWayne's absence.
2. Provide incoming President with President's calendar
  - This item has been completed.
3. Appoint Retiree Directors, Golf Chair, Workshop and Mailing Coordinators [is Social Director an appointee?]
  - No information was captured on this topic.
4. Michael L. will bring new style plaques to E-Committee meeting for review
  - Michael L. will bring plaques to the January meeting.
5. Victor N. wants to share and discuss when and how new members join the Chapter
  - Victor shared the language in MSA by-Laws, Article #3, section 8.
  - Sensitive information was discussed and further discussions will take place in the future.
6. Draft agenda for the Holiday Luncheon
  - Michael L. shared the draft agenda for the Holiday Luncheon. The schedule was adjusted to accommodate the presentation to recognize Hilario M. and Joseph O.

## **Mailings/Constant Contact**

1. January General Meeting notice to members w/o email
  - This will be sent out at the end of December.
2. Annual calendar – Lynn Penoyer
  - Lynn P. and Dewayne J. have been making the updates.
3. General Meeting Announcement – Constant Contact
  - Verification will be done through Constant Contact

## **Adjournment**

This meeting of December 4, 2014 adjourned at 1:32PM.

## **Announcements:**

- ❑ Next **E-Committee Meeting** - January 6th from 11:00 AM-1:00 PM? – Check Dewayne's calendar for time and location
- ❑ Next **General Meeting** – January 15<sup>th</sup>? - Check Dewayne's calendar for time, topic and location

- ❑ **Holiday Luncheon – December 11<sup>th</sup> at Spenger’s Fresh Fish Grotto, 1919 4<sup>th</sup> Street Berkeley, 94710**