

**OFFICERS**

Mike Giles  
 President  
 Dewayne Johnson  
 Vice President  
 Shawn Nesgis, Associate Delegate  
 Secretary/2016 Conference  
 Tom Borman  
 Treasurer/2016 Conference  
 Bev Copeland  
 Membership Chair/"Maintainer"  
 Jerry Scott  
 Director Emeritus  
 Victor Nunnemaker  
 Past President  
 Tsutomu Imamura  
 Associate Delegate  
 Lynn Penoyer  
 Mailing Coordinator

**DIRECTORS**

Joe Tagliaboschi  
 3<sup>rd</sup> Year Director  
 Hilario Mata  
 2<sup>nd</sup> Year Director  
 Jesse Crawford  
 1<sup>st</sup> Year Director  
 Jon Hamilton  
 Vendor Director  
 Carol Dennis  
 Vendor Director  
 Bill Copeland  
 "Maintainer"  
 Michael LaRocca  
 Retiree Director  
 Brenda Santos  
 Retiree/Social Director  
 Steve Tyler  
 Archivist  
 Terry McCarthy  
 Training Coordinator

## San Francisco Bay Area Chapter Executive Committee Meeting Minutes

**Bosco's Bones & Brew, 11922 Main Street, Sunol, Ca.**

**MEETING of Tuesday, August 5, 2014, 11:00 AM – 1:00 PM**

**A. Call to Order****Giles**

Meeting was called to order at 11:14am

**B. Roll Call****Nesgis**

|   |   |
|---|---|
| Mike Giles - President                    | Brenda Santos – Retiree / Social Director   |
| Shawn Nesgis- Secretary /2016 Conf. Chair | Bev Copeland – Membership Chair /Maintainer |
| Tom Borman - Treasurer                    | Bill Copeland - Maintainer                  |
| Tsutomu Imamura – Associate Delegate      | Michael LaRocca – Retiree Director          |
| Victor Nunnemaker – Past President        | Jerry Scott – Director Emeritus             |
| Jon Hamilton- Vendor Director             | Lynn Penoyer - Mailing Coordinator          |
| Carol Dennis – Vendor Director            |   |

**C. Approval of Previous Minutes****All**

A discussion about membership numbers was had before the minutes were approved. Tom B. made a motion to approve the July 2014 E-Committee meeting minutes. Seconded by Tsutomu I. Motion carried unanimously.

## **D. Standing Committee Reports**

### **1. Membership**

**Giles**

Honorary: 6 (N/C)

Life Members: 85 (-1)

Regular Members: 106 (+2)

Vendor Members: 63 (+2, increased by 2 without notice)

Total Members: **260**(Membership numbers are un-confirmed)

New members that joined MSA in August:

- |                 |                           |                |
|-----------------|---------------------------|----------------|
| • Jose Limon    | Maintenance Worker        | Town of Moraga |
| • John V. Greer | Senior Maintenance Worker | City of Gilroy |

### **2. Life Members**

**LaRocca/Santos**

- Life Membership was reduced by one in the month of August.

### **3. Vendors Report**

**Hamilton**

- Jon H. would like to start reaching out to other vendors in the preparation of the November vendor elections.
- Victor N. suggested that maybe we should use the vendor fair in October to get the vendor members to select the next Vendor Director/s.
- Michael L. reminded the Committee that if we want to make any changes that reflect the by-laws, we will need to vote on the change.

### **4. Association Report**

**Imamura/Nesgis**

- Tsutmou I. reported that the Reno Chapter of MSA cancelled their May meeting and rescheduled it for September. He will also share this with the E-Board so that they are aware of what is happening.

### **5. Training Coordinator**

**Nesgis**

- Shawn N. and Mike G. informed the Committee that Dale Boyer, the trainer scheduled for the August workshop has cancelled. Mike G. and Terry Mc. are working on a plan for a new trainer.
- The MSA Annual Conference will be the week of September 29 to October 3 in Sacramento. Several Committee members will be attending.
- We will not be hosting a General meeting in September due to the Annual Conference.
- October is busy with our Vendor Equipment & Trade Show on October 16 and a Professional Training Day scheduled for October 23.

**6. Scholarship****LaRocca/Imamura**

- No Scholarship information was discussed.

**7. 2016 Conference Committee Report****Borman/Nesgis**

- Shawn has put together a draft list of the names that have interest in being part of a conference committee.
- The suggestion was made that we start holding pre-conference committee meetings. Shawn N. and Tom B. will discuss the next steps.

**8. Golf Tournament Committee – Status Report****H. Mata/LaRocca/Hamilton**

- An un-confirmed total of \$15,000 was netted from the golf tournament for MSA and APWA.
- More information will be gathered from Joe Ortega and Hilario M.

**9. Social Committee****Santos**

- Brenda S. looked in to the Blue Angels boat cruise. She reserved 12 spots for Sunday, October 12 from 1:30 to 4:30. The cost per senior is \$96.70. Several Committee members will be participating in this event.

**10. Marketing Committee*****Not Filled***

- No Committee assembled at this time.

**E. Treasurer's Report****Borman**

Beginning Balance \$22,195.35<-\$32.00>

Total Receipts \$3,454.85

Total Disbursements <-\$424.75>

Ending Balance \$25,225.45

Beginning Scholarship \$18,135.44

Total Receipts \$78.46

Total Disbursements <-\$0.00>

Ending Balance \$18,214.30

- The July 2014 budget report was shared by Tom B. with the Committee. Michael L. made a motion to approve the July 2014 Budget Report. Seconded by Victor N. Motion carried unanimously.

**F. Old Business****Giles**

- No old business to discuss.

**G. New Business****Giles**

1. Has transfer \$1000.00 from General Fund to Scholarship Fund been completed?
  - Tom B. will take care of this before the end of the month.

2. Has transfer amount been changed from \$2,000 to \$1,000?
  - Tom B. will make the correction before the next E-Committee meeting.
3. Discuss PPC, budget, location, and date. Shawn N. and Mike G. will contact Victor N., not done.
  - Mike G. will confirm with Nick's that November 4 is reserved for MSA.
  - Victor N. will handle the agenda and is aware of the budget for this event.
4. Discuss having Suzie Evans take over invitations/Constant Contact and consider adding Membership Chair duties if she can manage it and the E Committee is satisfied.
  - A temporary proposal was made by Bev C., Lynn P., and Michael L. The three named will handle the following:
    - Bev C. – Membership chair, applications and renewals
    - Lynn P. – Roster and Buyer's Guide
    - Michael L. – Mailing of packets to new members
  - Mike G. appointed Beverley Copeland to the Membership Chair position. Tsutomu I. made a motion that the appointment be confirmed and that the temporary proposal of the Membership Chair duties as presented be adopted. Seconded by Shawn N. Motion carried unanimously.
5. Have website documents been updated?
  - Tom B. will update the documents on the website by placing a watermark on the Jerry D. Scott Outstanding Superintendent of the Year along with the Beverley Copeland Vendor of the Year documents.
6. Distribute list of those who have not yet paid their dues and discuss at the meeting.
  - Bev could possibly provide a report at the September E-Committee meeting.
7. Appoint Officer Nomination Committee
  - This item was deferred to the September 2 E-Committee meeting.
8. Vice President to develop meeting schedule for upcoming year
  - In DeWayne's absence, this item was deferred to the September 2 E-Committee meeting.
9. Budget Committee to prepare proposed budget, incoming President and Treasurer
  - DeWayne J. and Tom B. will discuss and share with E-Committee when draft is ready for review.
10. President and Past President send out letter inviting potential Directors to the PPC, include the Directors Handbook.
  - No action item was captured for this item.
  - Tsutomu I. will contact Jeff P. with the County of San Mateo and Ray Fitch with the City of Union City to see if there is interest in being a Director for MSA-SFBA.

11. Remind E-Committee to submit Superintendent and Vendor of the Year nominations by September 1<sup>st</sup>.
  - Bev C. nominated Shawn N. for the Jerry D. Scott Outstanding Superintendent of the Year Award. She also nominated Jon Hamilton for the Beverley Copeland Vendor of the Year Award.
  - Mike G. made a motion to accept the selected nominees. Seconded by Tom B. Motion carried unanimously.
12. Present and review next year's Chapter calendar, have proposed calendar ready for PPC
  - Mike G. will work with DeWayne J. to have a calendar ready for the PPC meeting.
13. Appoint officer nominating committee
  - Item removed, this item is a repeat from number 7.

### **Mailings/Constant Contact**

1. August General meeting notice to members w/o email -
  - The flyer will be sent out as soon as the change in speaker is determined.
2. 2<sup>nd</sup> Dues notice
  - Bev C. will discuss this with Peter C. to address this.
3. Send out PPC invitation to E-Board President
  - Victor N. will invite Lory Warren to the November PPC meeting at Nick's in Pacifica.

### **Adjournment 1:36pm**

### **Announcements:**

- **Next General Meeting** – “Storm Water Management Overview” August 21, at Danville Town Meeting Hall, 201 Front Street, Danville, Ca 94536
- **Next E-Committee Meeting** – September 2, 11:00 AM to 1:00 PM – Bosco's Bones & Brew, 11922 Main St, Sunol, Ca 94586
- **MSA Annual Conference** - September 29 – Oct. 3, Sacramento, Ca.