

## **OFFICERS**

Shawn Nesgis  
*President/  
2016 Conference  
Committee Co-chair*

Mike Giles  
*Vice President*

Ray Fitch  
*Secretary*

Tom Borman  
*Treasurer/  
2016 Conference  
Committee Co-chair  
Membership Chair*

Jerry Scott  
*Director Emeritus*

Dewayne Johnson  
*Past President*

Lynn Penoyer  
*Mailing Coordinator*

Tsutomu Imamura  
*Association Delegate*

Carl Valdez  
*E-Board President*



## **DIRECTORS**

Bill Copeland  
*3<sup>rd</sup> Year Director*

Peter Gollinger  
*2<sup>nd</sup> Year Director*

Steven Martin  
*1<sup>st</sup> Year Director/  
Training Coordinator*

Carol Dennis  
*Vendor Director*

Jon Hamilton  
*Vendor Director*

Michael La Rocca  
*Retiree Director/  
Scholarship Chair*

Brenda Santos  
*Retiree Director/  
Social Director*

Steve Tyler  
*Archivist*

## **San Francisco Bay Area Chapter**

### **May E-Committee Meeting Minutes Bosco Bones and Brew 11922 Main Street, Sunol**

**MEETING Tuesday, July 5, 2016**

#### **A. Call to Order**

Meeting was called to order by Vice President Giles at 11:05 a.m.

#### **B. Roll Call**

Mike Giles, Vice President  
Tom Borman, Treasurer  
Dewayne Johnson, Past President  
Lynn Penoyer, Mailing Coordinator  
Tsutomu Imamura, Association Delegate  
Carl Valdez, E-Board President  
Bill Copeland, 3<sup>rd</sup> year Director  
Peter Gollinger, 2<sup>nd</sup> year Director  
Steve Martin, 1<sup>st</sup> year Director  
Michael LaRocca -Retiree Director/Scholarship Chair  
Brenda Santos, Retiree Director/Social Director

**Giles**

#### **C. Approval of Previous Minutes**

Minutes for the June E-Committee meeting and the June general meeting were reviewed and approved by motion of Tom Borman, seconded by Tsutomu Imamura.

## **D. Standing Committee Reports**

### **a. Membership**

**La Rocca**

#### **Members**

Honorary:	5
Life Members:	86*
Regular Members:	124**
Vendor Members:	<u>45</u>
Total Members:	260

#### **New and Returning Members**

Bruce Christensen, Owner, Cart-Away Concrete Systems, Inc.  
Jeff Murray, Road Maintenance Supervisor, San Mateo County  
Ryan Rasmussen, Road Maintenance Supervisor, San Mateo County  
Jesus Navarro, Maintenance Supervisor, Contra Costa County  
Kevin Harbrecht, Maintenance Supervisor, Contra Costa County  
Alex Mordwinow, Public Works Superintendent, City of Campbell  
Ron Taormina, Street Maintenance Supervisor, City of Campbell  
Chad Carveiro, Street Leadworker, City of Campbell  
Mike Schloetter, Street Leadworker, City of Campbell

#### **Notes**

Total honorary, life, regular, vendor members = 260  
Total life, regular, vendor members = 255

\*Dropped Dick Norris, added Steve Balestieri and Tim Stanfield

\*\*Jeff Murray replaced Steve Balestieri; Ryan Rasmussen replaced Tim Stanfield

Notices were sent out that dues were due July 1. The E-Committee may want to consider adopting the San Diego Chapter's language that members have a maximum of ninety days plus four weeks to renew after the cut-off date after which time they will then be dropped from the roster.

### **b. Life Members**

**LaRocca/Santos**

Tony Medina, Contra Costa County, has been nominated for life membership. Tom Borman made a motion to accept Tony as a Life Member. The motion was seconded by Bill Copeland and vote was unanimous. Mike will make sure Tony's application form gets to Michael.

Tsutomu will contact Steve and Tim to let them know they need to submit their Life Member applications to Michael (Steve is on vacation and Tim's application was misplaced).

**c. Vendors Report**

**Dennis/Hamilton**

No report.

**d. Association Report**

**Imamura/Valdez**

Tsutomu reported that there have been no comments or suggested changes so far from the E-Board regarding the 501(c)3 proposal that was approved in May (deadline for feedback is July 15). The forms for the IRS will be ready to send in by then.

Carl visited the Inland Empire chapter and was impressed with the makeup of their membership, a majority of members and E-Committee members are younger, working people.

It was agreed that Mike Brooks is doing a great job with The Maintainer. Bill reported that advertising space is sustaining. The E-Board mailing address will be changed from Bill's address to Jerry Dankbar's.

Tom requested that Carl and Tsutomu keep pushing the proposal of two year terms for E-Board officers.

**e. Training Coordinator**

**Martin**

Steve reported that over \$1,000 was collected from the sale of raffle tickets at the June barbeque.

The general meeting on July 21 will be held at the Hiller Aviation Museum in San Carlos. The workshop topic is "A Competency Based Training System." All who attend the workshop and/or the meeting are invited to tour the museum at no charge. Steve will check with Shawn regarding a thank you letter to Frank Ginotti from Towne Ford for sponsoring the cost of the facility. Also if there will be a banner for Towne Ford.

**f. Scholarships**

**LaRocca**

Michael reported that we have received two checks for the scholarship fund, one for \$100 from George and Pat Friedenbach and one for \$1,000 from Delores and Jerry Scott. The scholarship committee, working with Carl, Steve and Peter, will have proposed changes to the scholarship policy and application back to the E-Committee within the next two to three months. The group has been reviewing policies of other chapters and may recommend adding some of their language to our policy. It was noted that most chapters have programs similar to ours but that Redwood Empire does not give scholarships to high school graduates.

**g. 2016 Conference Committee Report**

**Borman/Nesgis**

There are a total of 56 registrations so far for a total amount of \$52,000. There are 14 agencies registrations, some life members, and the rest are vendors. Shawn, with the help of Mike Miller, wrote a letter to the hotel regarding the lack of communication and the constantly changing contacts. Tom and Shawn will meet with the hotel staff next week and make it clear that Zoe should remain our primary contact.

Carol has supplied the conference committee with a list of additional vendors to invite and Mike Brooks gave Tom a list of agencies. It was also agreed that personal invitations should go out to all agencies located near Berkeley.

Michael mentioned that there is a perception among some prospective conference attendees that MSA conferences are “a good old boy network” with too much partying. Therefore, we need to make sure we promote the solid value of the training and networking and also the benefits for the younger, working members.

**h. Golf Tournament Committee – Status Report**

**Hamilton**

Tsutomu reported that all is going well for the July 15 tournament and the committee is still recruiting sponsors. It was agreed that an announcement should be made at the tournament regarding the September conference tournament.

**i. Social Committee**

**Santos**

Brenda reported that the Noah’s Ark exhibition will first be going to Brazil for a few months and then working its way up to various ports in South America so it’s unlikely the exhibition will reach San Francisco any time soon.

**E. Treasurer’s Report**

**Borman**

Account totals:	
Basic Checking	\$27,330.52
Conference	25,784.92
Savings	11,039.89
TOTAL	\$64,155.33

Tom reported that the June barbecue netted a \$850 profit which does not include proceeds from the Wheel of Fortune game. There were 14 sponsors for Wheel. The revenue will go into the checking account.

Tsutomu said that PG&E and Reed and Graham have offered to host general meetings. It was agreed that he should solicit other vendors for donation to the general meetings. Tsutomu made a motion to approve the treasurer’s report. It was seconded by Carl and passed unanimously.

## **F. Old Business**

No updates.

## **G. New Business**

Michael presented the proposed changes to the chapter's bylaws (descriptions below do not reflect minor wording changes which were approved):

1. Article III -- Membership
  - i. Discussed whether to add language defining what a "leadership" role is such as involvement in employee development or training. It was decided that this is really an agency decision.
  - ii. There will be no change to the current language regarding definition of Honorary Member.
  - iii. The language referring to a discount for Honorary and Life Members will be changed to "may be granted a price reduction." Price reductions are not given for the holiday luncheon, barbecue, or Nick's Restaurant.
2. Article IV -- Executive Committee
  - i. The number of directors will be reduced from three to two and duties combined. Specifics will be discussed further.
  - ii. One additional position of Director Emeritus will be added.
  - iii. Regarding the Sergeant at Arms position, wording will be changed from "shall" to "may."
3. Article VI – Duties of Officers and Directors
  - i. Regarding the language that a director will be assigned as Chapter Historian, Lynn explained this was when hard copies of minutes were placed in a binder and the director brought to meetings for referral. Now that all is on-line, it was suggested that maybe the roles of Historian and Archivist are one and the same. Michael will discuss with Shawn to see where he wants to go with this.
  - ii. Language will be added to the description of duties of regular and associate directors.
  - iii. The words "most recent living" will be added to the description of duties of the Past President.
4. Article VII – Meetings
  - i. There will be further discussion at the next E-Committee meeting regarding the timing for distribution of meeting minutes and agendas.
5. Article VIII – Quorum
  - i. After discussion, it was decided leave the language as-is.
6. Article IX – Service Fees
  - i. Tom suggested we follow the San Diego Chapter's format. Michael asked Tom to provide him with suggested language.

7. Article XI – Seal

- i. Current language refers to a seal that says San Francisco Bay Area Chapter. It is unclear whether the seal we are using is specifically for the SFBA or if it is just a general MSA seal. Will check with Bill who has the seal now. If it is a general seal we will discuss whether a SFBA seal is needed. Will also discuss who should be responsible for the seal or seals.

8. Exhibits

- i. The wording for the new Exhibit D (eliminating a Director position) was approved as-is with the exception of eliminating the “a” in the subject line and changing the words “by-laws” to “bylaws” as well as making appropriate changes regarding names and dates.
- ii. Appropriate changes regarding names and dates will be made to Exhibit E (appointment of Bill Copeland to Director Emeritus).

Michael will make the agreed-upon changes and send the document to E-Committee members for review and comment before it is finalized.

**Announcements:**

Next E-Committee Meeting – August 2, 11 a.m. to 1 p.m., Bosco’s Bones and Brew, 11922 Main Street, Sunol.

Next General Meeting – July 21, workshop topic “A Competency Based Training System.” Location – Hiller Aviation Museum, 601 Skyway Road, San Carlos.  
Workshop: 10 a.m. to 11:30 a.m. General meeting: 12:00 p.m. to 1 p.m.

**Adjournment**

Mike adjourned the meeting at 1:10 p.m.